

Minutes of the Joint Meeting of the Board and Audit Committee of Northern Adelaide Waste Management Authority

Date: 3/05/2021

Time: 4.00pm

Venue: NAWMA Education Centre; 71-75 Woomera Avenue, Edinburgh

Welcome

1. PRESENT

Mr Brian Cunningham	Independent Chairperson
Mr Sam Green	City of Playford
Cr Clint Marsh	City of Playford
Cr David Kerrison	City of Playford
Mr Charles Mansueto	City of Salisbury
Cr Julie Woodman	City of Salisbury
Cr Graham Reynolds	City of Salisbury
Mr Henry Inat	Town of Gawler
Cr Paul Koch	Town of Gawler
Cr Diane Fraser	Town of Gawler (Deputy)
Mr Mark Labaz	Independent Audit Committee Chairperson
Mr Craig Johnson	Independent Audit Committee Member
Ms Claudia Goldsmith	Independent Audit Committee Member

2. IN ATTENDANCE

Mr Adam Faulkner	Chief Executive Officer
Mr Danial Dunn	Chief Operations Officer
Mrs Rachel Zhou	Chief Financial Officer
Mrs Amy Hosking	Executive Assistant

APOLOGIES

Cr Paul Little	Town of Gawler
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3. DISCLOSURE OF CONFLICTS

Declaration of the following;

Conflicts of Interest

That all members of the Board and Audit Committee declare that they have read and considered all papers circulated within this agenda and had no known conflict of interest or potential conflict of interest with respect to those matters. If a conflict becomes apparent during discussion, then the member will declare at that time.

Confidentiality Statement

Members of the Board are reminded of their obligations under Clause 7.4.15 of the NAWMA Charter to keep confidential documents and any information provided to them on a confidential basis for their consideration prior to a meeting of the Board and until such time as these matters have been considered and the Board determines that they are appropriate to be released to the public generally.

That all members of the Audit Committee declare that they will keep all matters tabled for discussion at this meeting confidential until it is provided to the meeting in the first instance and subsequently when it is appropriate for matters to be released to the public generally.

4. CONFIRMATION OF MINUTES

Moved Mr Labaz that the Minutes of the Northern Adelaide Waste Management Authority Audit Committee Meeting held on Thursday, 18 February 2021 be received, confirmed and adopted.

Seconded Cr Reynolds **Carried**

Moved Mr Inat that the Minutes of the Northern Adelaide Waste Management Authority Board Meeting held on Thursday, 25 February 2021 be received, confirmed and adopted.

Seconded Cr Reynolds **Carried**

5. MATTERS ARISING FROM THE MINUTES

5.1. Capital Works Program Summary (standing item)

Moved Mr Mansueto that the Report is received and noted.

Seconded Cr Woodman **Carried**

5.2. Action List (standing item)

Moved Cr Marsh that the Report is received and noted.

Seconded Mr Green **Carried**

5.3. LGRS Action Plan (standing item)

Moved Cr Woodman that the Report is received and noted, and the Board continue to be updated on the progress of both the WHS and Risk Action Plans.

Seconded Mr Green **Carried**

6. QUESTIONS WITHOUT NOTICE

Nil

7. CONFIDENTIAL ITEMS

7.1. Landfill Alternative Project

1. Moved Mr Green that the Northern Adelaide Waste Management Authority Board and Audit Committee recommend that pursuant to Section 90(2) and (3) of the Local Government Act 1999, the Northern Adelaide Waste Management Authority orders that the public, with exception of the Northern Adelaide Waste Management Authority staff present, be excluded from the meeting on the basis that the Northern Adelaide Waste Management Authority Board and Audit Committee will receive, discuss and consider:

(d) commercial information of a confidential nature (not being a trade secret) the disclosure of which –

(i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and

(ii) would, on balance, be contrary to public interest;

And the Northern Adelaide Waste Management Authority Board and Audit Committee is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the report, attachments, resolution and discussion confidential.

Seconded Mr Inat **Carried**

Confidential Resolution removed

3. Moved Cr Woodman that under Section 91(7) and (9) of the Local Government Act 1999 the Northern Adelaide Waste Management Authority Board and Audit Committee orders that the



report, attachments, resolution and discussion be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed

Seconded Mr Inat **Carried**

4. Moved Cr Marsh that the meeting moves out of confidence

Seconded Cr Woodman **Carried**

7.2. Recycling Modernisation Fund

1. Moved Cr Fraser that the Northern Adelaide Waste Management Authority Board and Audit Committee recommend that pursuant to Section 90(2) and (3) of the Local Government Act 1999, the Northern Adelaide Waste Management Authority orders that the public, with exception of the Northern Adelaide Waste Management Authority staff present, be excluded from the meeting on the basis that the Northern Adelaide Waste Management Authority Board and Audit Committee will receive, discuss and consider:

(d) commercial information of a confidential nature (not being a trade secret) the disclosure of which –

(i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and

(ii) would, on balance, be contrary to public interest;

And the Northern Adelaide Waste Management Authority Board and Audit Committee is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the report, attachments, resolution and discussion confidential.

Seconded Cr Woodman **Carried**

Confidential Resolutions removed

4. Moved Cr Woodman that under Section 91(7) and (9) of the Local Government Act 1999 the Northern Adelaide Waste Management Authority Board and Audit Committee orders that the report, attachment, resolution and discussion be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed

Seconded Mr Inat **Carried**

5. Moved Cr Koch that the meeting moves out of confidence

Seconded Mr Inat **Carried**

7.3. Operational Report

1. Cr Woodman that the Northern Adelaide Waste Management Authority Board and Audit Committee recommend that pursuant to Section 90(2) and (3) of the Local Government Act 1999, the Northern Adelaide Waste Management Authority orders that the public, with exception of the Northern Adelaide Waste Management Authority staff present, be excluded from the meeting on the basis that the Northern Adelaide Waste Management Authority Board and Audit Committee will receive, discuss and consider:

(d) commercial information of a confidential nature (not being a trade secret) the disclosure of which –

(i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and

(ii) would, on balance, be contrary to public interest;

And the Northern Adelaide Waste Management Authority Board and Audit Committee is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the report and discussion confidential.

Seconded Mr Inat **Carried**

2. Moved Mr Mansueto that the Report is received and noted.

Seconded Cr Kerrison **Carried**



3. Moved Cr Reynolds that under Section 91(7) and (9) of the Local Government Act 1999 the Northern Adelaide Waste Management Authority Board and Audit Committee orders that the report and discussion be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed

Seconded Cr Woodman **Carried**

4. Moved Cr Reynolds that the meeting moves out of confidence

Seconded Cr Fraser **Carried**

8. NAWMA MANAGEMENT AND ADMINISTRATION REPORT

Reports for Decision

8.1. FY20/21 Budget Review Three

Moved Mr Green that:

1. the Report is received and noted, and
2. Budget Review Three (BR3) Uniform Presentation of Finances is adopted, and;
3. the Board endorse Management to provide Budget Review Three (BR3) Uniform Presentation of Finances to Constituent Councils.

Seconded Cr Koch **Carried**

8.2. Draft Annual Business Plan 2021/2022

Moved Cr Marsh that the Board authorise the amended Draft 2021/2022 Annual Business Plan to be distributed to Constituent Councils for review, consideration and endorsement.

Seconded Cr Reynolds **Carried**

8.3. NAWMA Audit Committee Nomination

Moved Cr Koch that the Board appoint Cr Graham Reynolds to the NAWMA Audit Committee for a period of two (2) years from 2 May 2021.

Seconded Cr Woodman **Carried**

8.4. Confidential Items Register

Moved Mr Inat that the Report is received and noted, and the Board endorse Managements recommendation as detailed in Attachment 8.4.1

Seconded Mr Mansueto **Carried**

Reports for Information

8.5. FY2020/2021 External Audit Plan

Moved Cr Reynolds that the Report is received and noted.

Seconded Cr Marsh **Carried**

8.6. 2020/2021 Annual Business Plan progress report (standing item)

Moved Mr Green that the Report is received and noted.

Seconded Cr Koch **Carried**

9. OTHER BUSINESS

Nil

10. NEXT MEETINGS

The next meeting of the Board is to be held on Thursday 24 June 2021 in the NAWMA Education Centre (71-75 Woomera Avenue, Edinburgh) at 4.00pm

The next meeting of the Audit Committee is Wednesday 16 June 2021 and is to be held in Brian Cunningham's Boardroom (Level 11, 147 Pirie Street, Adelaide CBD) at 8.00am



11. CLOSURE OF THE MEETING

The meeting closed at 5.45pm.

