

Minutes of the Board of Northern Adelaide Waste Management Authority

Date: 3/07/2019

Time: 5.01pm

Venue: NAWMA Boardroom: 71-75 Woomera Avenue, Edinburgh Park

Welcome

1. PRESENT

Mr Brian Cunningham	Independent Chairperson
Mr Sam Green	City of Playford
Ms Grace Pelle	City of Playford
Cr Shirley Halls	City of Playford
Cr Julie Woodman	City of Salisbury
Cr Graham Reynolds	City of Salisbury
Mr Henry Inat	Town of Gawler
Cr Paul Koch	Town of Gawler
Cr Paul Little	Town of Gawler

2. IN ATTENDANCE

Mr Adam Faulkner	Chief Executive Officer
Mr Danial Dunn	Resource Recovery Manager
Ms Amy Quintrell	Executive Assistant
Ms Rachel Zhou	Finance Manager
Mr Eddie Christopoulos	Collections and Processing Manager
Ms Penelope Morrison	Educations and Projects Coordinator

APOLOGIES

Mr Charles Mansueto	City of Salisbury
Cr Diane Fraser	Town of Gawler

3. DISCLOSURE OF CONFLICTS

Declaration of the following;

Conflicts of Interest

That all members of the Board declare that they have read and considered all papers circulated within this agenda and had no known conflict of interest or potential conflict of interest with respect to those matters. If a conflict becomes apparent during discussion, then the member will declare at that time.

Independent Chairperson declared a material conflict on Agenda Item 7.4 East Waste Recyclables Tender and will leave the meeting for this item.

Confidentiality Statement

That all members of the Board declare that they will keep all matters tabled for discussion at this meeting confidential until it is provided to the meeting in the first instance and subsequently when it is appropriate for matters to be released to the public generally.

Management to consider wording of Confidentiality Statement



4. CONFIRMATION OF MINUTES

Moved Cr Reynolds that the Minutes of the Joint Northern Adelaide Waste Management Authority Audit Committee and Board Meeting held on Wednesday, 1 May 2019 be received, confirmed and adopted.
Seconded Cr Woodman **Carried**

5. MATTERS ARISING FROM THE MINUTES

5.1. Financial Anomalies Update (Confidential)

1. Moved Cr Reynolds that the Northern Adelaide Waste Management Authority Board recommend that pursuant to Section 90(2) and (3) of the Local Government Act 1999, the Northern Adelaide Waste Management Authority orders that the public, with the exception of the Northern Adelaide Waste Management Authority staff present, be excluded from the meeting on the basis that the Northern Adelaide Waste Management Authority Board will receive, discuss and consider:

- (d) commercial information of a confidential nature (not being a trade secret) the disclosure of which –
 - (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - (ii) would, on balance, be contrary to public interest;

And the Northern Adelaide Waste Management Authority Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the report, attachment and discussion confidential
Seconded Cr Halls **Carried**

2. Moved Mr Inat that the Report is received and noted
Seconded Cr Woodman **Carried**

3. Moved Cr Little that under Section 91(7) and (9) of the Local Government Act 1999 the Northern Adelaide Waste Management Authority Board orders that the report, attachment and discussion be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed
Seconded Cr Halls **Carried**

4. Moved Cr Koch that the meeting moves out of confidence
Seconded Cr Halls **Carried**

5.2. Collection Vehicles Signage

CEO advised that the Council logo signage on the Suez Collection Vehicles has commenced and provided the Board with two (2) photographs of the signage for information.

6. QUESTIONS WITHOUT NOTICE

Nil

Ms Pelle entered the meeting at 5.06pm

7. NAWMA MANAGEMENT AND ADMINISTRATION REPORT

Reports for Decision

Agenda Item 7.8 moved to start of Agenda with Board approval

7.8 Education Report – progress against *Community Communications Action Plan*

Moved Mr Green that the Report is received and noted and the Board asks that further consideration be given to the quantifiable outcomes of the *Community Communications Action Plan*
Seconded Cr Koch **Carried**

Educations and Projects Coordinator left the meeting at 5.38pm and did not return



7.1. FY19/20 Draft Budget and Annual Business Plan including Solid Waste Levy Impacts

Moved Cr Little that:

1. That the 2019/2020 NAWMA Fees and Charges be amended to account for the \$7/tonne Solid Waste Levy uplift at 1 July 2019, and
2. That the subsequent Budget Review One (BR1) be amended to account for the additional revenue and expense pass through costs relating to the uplift in the Solid Waste Levy, and any further Fees and Charges increases as a result of the projected \$30/tonne Solid Waste Levy uplift, and
3. The Board authorise the Independent Chairman and Chief Executive Officer to write to the Minister for Environment and Water, and State Treasurer seeking an urgent meeting to address the advocacy position (a) through (h) outlined in the Report, and
4. That the 2019/2020 Budget and Annual Business Plan are adopted as presented

Seconded Mr Green **Carried**

7.2. FY19/20 Draft Constituent Council Service Level Agreements

Moved Ms Pelle that the Board adopt the FY19/20 Constituent Council Service Level Agreements, as endorsed by the Constituent Councils

Seconded Cr Reynolds **Carried**

7.3. 2018/2019 External Interim Audit Report

Moved Cr Woodman that the Report is received and noted

Seconded Ms Pelle **Carried**

***Independent Chairman left the meeting at 5.54pm due to a material conflict in Item 7.4
Cr Koch as Deputy Chairman assumed the role of Chair for this Item***

7.4. East Waste Recyclables Tender

1. Moved Cr Woodman that the Northern Adelaide Waste Management Authority Board recommend that pursuant to Section 90(2) and (3) of the Local Government Act 1999, the Northern Adelaide Waste Management Authority orders that the public, with the exception of the Northern Adelaide Waste Management Authority staff present, be excluded from the meeting on the basis that the Northern Adelaide Waste Management Authority Board will receive, discuss and consider:

- (d) commercial information of a confidential nature (not being a trade secret) the disclosure of which –
 - (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - (ii) would, on balance, be contrary to public interest;

And the Northern Adelaide Waste Management Authority Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the report, attachments, minutes and discussion confidential

Seconded Cr Little **Carried**

Confidential Resolution removed

3. Moved Mr Inat that under Section 91(7) and (9) of the Local Government Act 1999 the Northern Adelaide Waste Management Authority Board orders that the report, attachments, minutes and discussion be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed

Seconded Cr Woodman **Carried**

4. Moved Cr Little that the meeting moves out of confidence

Seconded Mr Inat **Carried**

Independent Chairman returned to the meeting at 5.59pm and resumed the role of Chair



7.5. In-fleet truck management system update

1. Moved Cr Reynolds that the Northern Adelaide Waste Management Authority Board recommend that pursuant to Section 90(2) and (3) of the Local Government Act 1999, the Northern Adelaide Waste Management Authority orders that the public, with the exception of the Northern Adelaide Waste Management Authority staff present, be excluded from the meeting on the basis that the Northern Adelaide Waste Management Authority Board will receive, discuss and consider:

- (d) commercial information of a confidential nature (not being a trade secret) the disclosure of which –
 - (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - (ii) would, on balance, be contrary to public interest;

And the Northern Adelaide Waste Management Authority Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the report, attachment, minutes and discussion confidential

Seconded Cr Halls **Carried**

Confidential Resolution removed

3. Moved Cr Reynolds that under Section 91(7) and (9) of the Local Government Act 1999 the Northern Adelaide Waste Management Authority Board orders that the report, attachment, minutes and discussion be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed

Seconded Cr Halls **Carried**

4. Moved Cr Woodman that the meeting moves out of confidence

Seconded Cr Reynolds **Carried**

Cr Little left the meeting at 6.15pm and did not return

NAWMA Chief Executive Officer and Staff left the meeting at 6.16pm

7.6. CEO Performance Development and Review Committee – Outcomes of Mid-Year Review 2019

1. Moved Mr Green that the Northern Adelaide Waste Management Authority Board recommend that pursuant to Section 90(2) and (3) of the Local Government Act 1999, the Northern Adelaide Waste Management Authority orders that the public be excluded from the meeting on the basis that the Northern Adelaide Waste Management Authority Board will receive, discuss and consider:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead);

And the Northern Adelaide Waste Management Authority Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the report, attachments, minutes and discussion confidential

Seconded Cr Woodman **Carried**

Confidential Resolution removed

3. Moved Mr Inat that under Section 91(7) and (9) of the Local Government Act 1999 the Northern Adelaide Waste Management Authority Board orders that the report, attachments, minutes and discussion be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed

Seconded Cr Woodman **Carried**

4. Moved Cr Koch that the meeting moves out of confidence

Seconded Cr Halls **Carried**

NAWMA Chief Executive Officer and Staff returned to the meeting at 6.23pm



7.7. Landfill Alternative Technology Project (Longlist to Shortlist)

1. Moved Cr Halls that the Northern Adelaide Waste Management Authority Board recommend that pursuant to Section 90(2) and (3) of the Local Government Act 1999, the Northern Adelaide Waste Management Authority orders that the public, with the exception of the Northern Adelaide Waste Management Authority staff present, be excluded from the meeting on the basis that the Northern Adelaide Waste Management Authority Board will receive, discuss and consider:

- (d) commercial information of a confidential nature (not being a trade secret) the disclosure of which –
 - (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - (ii) would, on balance, be contrary to public interest;

And the Northern Adelaide Waste Management Authority Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion consideration of the report, attachments and discussion confidential

Seconded Cr Woodman **Carried**

Confidential Resolution removed

3. Moved Mr Inat that under Section 91(7) and (9) of the Local Government Act 1999 the Northern Adelaide Waste Management Authority Board orders that the report, attachments and discussion be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed

Seconded Cr Woodman **Carried**

4. Moved Cr Koch that the meeting moves out of confidence

Seconded Cr Woodman **Carried**

Reports for Information

7.9. Operational Report – Recycling and Resource Recovery

1. Moved Cr Woodman that the Northern Adelaide Waste Management Authority Board recommend that pursuant to Section 90(2) and (3) of the Local Government Act 1999, the Northern Adelaide Waste Management Authority orders that the public, with the exception of the Northern Adelaide Waste Management Authority staff present, be excluded from the meeting on the basis that the Northern Adelaide Waste Management Authority Board will receive, discuss and consider:

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And the Northern Adelaide Waste Management Authority Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/ discussion/consideration of the report and discussion confidential

Seconded Cr Reynolds **Carried**

2. Moved Cr Woodman that the Report is received and noted

Seconded Ms Pelle **Carried**

3. Moved Cr Reynolds that under Section 91(7) and (9) of the Local Government Act 1999 the Northern Adelaide Waste Management Authority Board orders that Table One be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed

Seconded Ms Pelle **Carried**

4. Moved Cr Woodman that the meeting moves out of confidence

Seconded Cr Woodman **Carried**

7.10. Operational Report – Collections, Processing and Disposal

1. Moved Cr Halls that the Report is received and noted

Seconded Cr Woodman **Carried**



2. Moved Cr Reynolds that the minutes of the Balefill Management Consultative Committee (BMCC) of 8 April 2019 and 4 June 2019 be received and noted

Seconded Cr Woodman **Carried**

7.11. Energy from Waste (EfW) Submission

Moved Cr Woodman that the Report is received and noted

Seconded Cr Reynolds **Carried**

7.12. Parliamentary Inquiry into the Recycling Industry

Moved Ms Pelle that NAWMA's Chief Executive Officer provide a written submission to the Environment, Resources and Development Committee (ERD) Senate Inquiry into the Recycling Industry

Seconded Cr Reynolds **Carried**

7.13. WHS Steering Committee Minutes (latest)

Moved Mr Green that the Report is received and noted

Seconded Cr Reynolds **Carried**

8. OTHER BUSINESS

8.1. Variation to Board Meeting start times

Moved Cr Koch that the Board confirm a variation to the current Board Meeting start times, with all future Board Meetings to be scheduled for 4.00pm

Seconded Cr Halls **Carried**

8.2. Strategy Workshop

Moved Mr Green that the Board support the proposal of a Strategy Workshop to take place on Thursday 19 September at 3.30pm prior to the scheduled Board Meeting

Seconded Cr Woodman **Carried**

9. NEXT MEETING OF THE BOARD

The next meeting of the Board is to be held on Thursday 19 September 2019 at 5.00pm at NAWMA Boardroom: 71-75 Woomera Avenue, Edinburgh Park

10. CLOSURE OF THE MEETING

The meeting closed at 6.51pm

**Adopted by NAWMA Board
At meeting of 19 September 2019**

**Mr Brian Cunningham
Independent Chair**

